



Minutes

September Board Meeting

📅 Thu September 22nd, 2022

🕒 6:30pm - 8:00pm EDT

📍 Seven Oaks Classical School

👥 In Attendance

Brian Anderson, Jamie Crowhurst, Stephen Shipp, Jazzmin Vegeler, Lindsey Weaver, Matt Wolf

I. Call to Order

- a. Pledge of Allegiance
- b. Mission of Seven Oaks

II. Approval of the Agenda

Decision: Without objection, the agenda was approved.

III. Approval of Minutes

a. August 25th, 2022

Jazzmin Vegeler motioned to approve the August 25th, 2022, meeting minutes. Brian Anderson seconded the motion.

Decision: The August 25th meeting minutes were approved.

IV. **Public Comment**

V. **Reports**

a. **President's Report**

Matt Wolfe noted that there are several upcoming nominations for new board members.

1. **Upcoming Nominations for Board Additions**

b. **Headmaster's Report**

Dr. Shipp presented the Headmaster's report. He announced upcoming shadow days for potential students.

c. **Financial Report**

1. **Financial Report for July**

2. **Financial Report for August**

Brian Anderson presented the August financial report. Matt Wolf confirmed he reviewed the July and August bank, vouchers, and checks, and all were in order. Jazzmin Vegeler motioned to receive the July and August financials. Lindsey Weaver seconded the motion.

Decision: The financial reports were received.

d. **PTCA Report**

e. **Committee Reports**

VI. **Unfinished Business**

VII. **New Business**

a. **Addition of James Crowhurst to the Board of Directors of Seven Oaks Classical School**

Matt Wolf motioned to suspend the rules and add James Crowhurst to the Board of Directors. Lindsey Weaver seconded the motion.

Decision: The motion was approved.

b. **Employment Agreement for Headmaster Stephen Shipp**

Bran Anderson motioned to approve the employment agreement for Headmaster Stephen Shipp. Lindsey Weaver seconded the motion.

Decision: The employment agreement for Headmaster Stephen Shipp was approved.

c. **Board Letter in Support of Application to Lilly Grant**

Matt Wolf moved for the approval of the board letter in support of the application for the Lilly Grant. Lindsey Weaver seconded the motion.

Decision: The board letter in support of the application to the Lilly Grant was approved.

d. **Renewal of Line of Credit with Owen County State Bank**

Matt Wolf motioned for the renewal of the line of credit with Owen County State Bank authorizing Matt Wolf as the signatory. Brian Anderson seconded the motion.

Decision: The motion was approved.

VIII. **Meeting Closeout**

a. **Review Actions Taken**

b. **Next Meeting Date**

c. **Adjourn Meeting**

The meeting adjourned at 7:05 PM.