



Minutes

July Board Meeting

📅 Thu July 22nd, 2021

🕒 6:30pm - 7:30pm EDT

📍 Seven Oaks Classical School

👤 **In Attendance**

Brian Anderson, Terry English, Ian Hall, Jazzmin Vegeler, Lindsey Weaver, Matt Wolf

I. **Call to Order**

- a. **Pledge of Allegiance**
- b. **Mission of Seven Oaks**

II. **Approval of the Agenda**

The agenda was approved.

III. **Approval of Minutes**

a. **June 24th, 2021**

Terry English motioned to approve the June 24th, 2021 meeting minutes. Ian Hall seconded the motion. Jazzmin Vegeler was not present for the vote, and Lindsey Weaver abstained.

The June 24th, 2021 minutes were approved.

IV. **Public Comment**

V. **Reports**

a. **President's Report**

b. **Headmaster's Report**

Dr. Shipp gave the Headmaster's report.

c. **Financial Report**

Ian Hall presented the Budget vs. Actual YTD 6/31.2021. He reported reviewing the vouchers and credit card, a; everything is in order and there are no irregularities. Terry English motioned to receive the July financial report. Brian Anderson seconded the motion.

Decision: The July Financial report was received.

d. **PTCA Report**

Nikki Wolf, PTCA president, presented the PTCA report.

e. **Committee Reports**

VI. **Unfinished Business**

VII. **New Business**

a. **FY21 Audit Engagement Letter**

Terry English motioned to approve the audit engagement letter with Donovan CPA. Brian Anderson seconded the motion.

Decision: The FY21 audit engagement letter was approved.

b. **Revised Employee Handbook**

c. **Mahoney Math Consultant/Trainer**

Matt Wolf motioned to authorize Dr. Shipp to enter into a 2-year contract not to exceed \$20,000 plus incidentals with Mahoney Math Consultants. Ian Hall seconded the motion.

Decision: The motion was approved.

d. **Gym Wall Repair**

Lindsey Weaver motioned to approve the subcontractor agreement with Victory Masonry LLC. Jazzmin Vegeler seconded the motion.

Decision: The motion was approved.

VIII. **Meeting Closeout**

a. **Review Actions Taken**

b. **Next Meeting Date**

The next meeting will be held on August 26th, 2021.

c. **Adjourn Meeting**

The meeting adjourned at 7:13 P.M.