



Minutes

January Board Meeting

📅 Thu January 27th, 2022

🕒 6:30pm - 7:30pm EST

👥 **In Attendance**

Brian Anderson, Angie Butcher, Terry English, Ian Hall, Scott Reynolds, Stephen Shipp, Jazzmin Vegeler, Lindsey Weaver, Matt Wolf

I. **Call to Order**

- a. **Pledge of Allegiance**
- b. **Mission of Seven Oaks**

II. **Approval of the Agenda**

There were no objections to the agenda.

Decision: The agenda was approved.

III. **Approval of Minutes**

a. **December 16 Minutes**

Terry English motioned to approve the December 16th, 2021 meeting minutes. Lindsey Weaver seconded the motions.

Decision: The minutes were approved,

IV. **Public Comment**

V. Reports

a. **Headmaster's Report**

Dr. Shipp presented the Headmaster Report. He noted WIDA testing is underway.

b. **Financial Report**

Ian Hall presented the Budget vs, Actual YTD 12/21/21. He reported reviewing bank and credit card statements and finding no irregularities. Matt Wolf motioned to receive the financial report. Terry English seconded.

Decision: The financial report was received.

c. **PTCA Report**

Nikki Wolf presented the PTCA report.

VI. Unfinished Business

a. **Revised Budget**

Changes from the December version:

1. Reduction in February count to anticipated actual of 462.
2. Payment in full of the purchase price for 110 E Temperance in cash.
3. \$160,000 additional on Esser III money for the window replacement in the upper building.
4. No use of Line of Credit

This leaves us with a project deficit on the year of around \$70,000. However, I anticipate that as of January 31, we will be running ahead of this budget by about \$45-50,000. I think with careful management we can maintain and perhaps do even better by the end of the fiscal year.

Ian Hall presented the revised budget. Matt Wolf motioned to adopt the revised budget. Lindsey Weaver seconded the motion.

Decision: The revised budget was adopted.

VII. New Business

a. **COVID Committee**

Matt Wolf motioned to form a new committee, headed by Terry English, to review COVID policy. Ian Hall seconded the motion.

Decision: The motion was approved.

b. **110 E Temperance Lease**

Brian Anderson motioned to approve the lease with amended language in "Section 8" that reflects the property is in a flood zone to protect the school from liability. Ian Hall seconded the motion.

Decision: The 101e Temperance lease was approved.

VIII. **Meeting Closeout**

a. **Review Actions Taken**

b. **Next Meeting Date**

1. **February 24, 2022 - 6:30PM**

c. **Adjourn Meeting**

The meeting adjourned at 7:12 P.M.