

I. Call to Order

- a. Pledge of Allegiance
- b. Mission of Seven Oaks

II. Approval of the Agenda

Without objection the agenda was approved.

III. Approval of Minutes

Terry English motioned to approve the January 2023 meeting minutes. Jerry Towle seconded the motion. The January 2023 minutes were approved.

IV. Public Comment

V. Reports

a. President's Report

b. Headmaster's Report

Dr. Shipp presented the Headmaster's report.

c. Financial Report

for January 2023

Brian Anderson presented the financial report. Jerry Towle confirmed he reviewed the financial statements, credit card statements, and vouchers and found no irregularities. Matt Wolf motioned to receive the financial report for January 2023. Terry English seconded the motion. The financial report was received.

d. PTCA Report

Nikki Wolf presented the PTCA report.

e. Committee Reports

1. Executive Committee Report

Matt Wolf reported that the executive committee met for the January 2023 meeting and approved its committee charter and committee member slates, both to be voted on tonight.

VI. Unfinished Business

1. Development Committee: Donovan Garletts (chair), Jamie Crowhurst, Lindsey Weaver, Terry English, Jerry Towle
2. Finance and Audit Committee: Jerry Towle (chair), Matt Wolf, Brian Anderson
3. Grievance Committee: Terry English (chair), Jazzmin Vegeler, Brian Anderson

Terry English motioned to approve Development Committee appointments. Jerry Towle seconded the motion. The Development Committee appointments were approved. Terry English motioned to approve the Finance and Audit Committee appointments. Jerry Towle seconded the motion. The Finance and Audit Committee appointments were approved. Jerry Towle motioned to approve the Grievance Committee appointments. Terry English seconded the motion. The Grievance Committee appointments were approved.

VII. New Business

A. Executive Committee Charter Approval

Jerry Towle motioned to approve the Executive Committee charter. Brian Anderson seconded the motion. The charter was approved.

B. Cintas Rental Service Agreement

Jerry Towle motioned to approve the Cintas Rental service agreement. Jazzmin Vegeler seconded the motion. The service agreement was approved.

C. Resolution: Added Signatories to Bank Account

Jazzmin Vegeler motioned to approve the resolution with the following amendment: "from" was removed from item 4. Jerry Towle seconded the motion. The resolution was approved.

VIII. Meeting Closeout

a. Review Actions Taken

b. Next Meeting Date

The next meeting is March 23rd, 2023.

c. Adjourn Meeting

The meeting adjourned at 7:15 PM.

Attendance

Members

Present: Matt Wolf, Stephen Shipp, Jazzmin Vegeler, Terry English, Jerry Towle

Remote: Lindsey Weaver, Brian Anderson

Absent: Jamie Crowhurst, Donovan Garletts

Guests

Present: Scott Reynolds, Nikki Wolf